



PCI Addendum – UNIVERSITY OF CENTRAL FLORIDA

This PCI Addendum ("Addendum") forms part of any agreement with University of Central Florida/University of Central Florida Board of Trustees ("University") that involves the use of a Third Party Service Provider (TPSP), as defined by the PCI Security Council and is effective on the same date as that agreement. By signing this Addendum or the University's Standard Terms and Conditions, or by acceptance of a Purchase Order issued by the University, the TPSP agrees to the terms of this Addendum to ensure adequate safeguards for the protection of cardholder data.

In cases where Vendor is identified as a PCI third party service provider (TPSP), UCF requires that the Vendor at all times shall maintain compliance with the most current Payment Card Industry Data Security Standard (PCI DSS). Additionally, Vendor agrees to:

- a. Documentation
  - i. Annually provide their latest current Attestation of Compliance (AoC).
  - ii. Submit a responsibility matrix, which identifies the responsible party for each PCI DSS requirement, as well as documents the implementation, scope, evidence, and justification.
- b. Responsibility
  - i. Acknowledge their responsibility for the security of cardholder data as defined within the PCI DSS.
  - ii. Acknowledge and agree that cardholder data may only be used for completing the contracted services as described in the full text of the agreement between the TPSP and University, or as required by the PCI DSS, or as required by law.
- c. Breach
  - i. In the event of a breach or intrusion, in addition to the requirements in Section 3.7 of the Secure Handling of UCF's Data Agreement Section, Vendor will also:
    - i. Provide appropriate payment card companies, acquiring financial institutions, and their respective designees, access to the Vendor's facilities and all pertinent records to conduct a review of the Vendor's compliance with the PCI DSS requirements.
  - ii. In the event the Vendor is deemed at fault, Vendor will be held liable and hereby agrees to pay for any/all costs related to the data breach, intrusion, or unauthorized access to cardholder data entrusted to the Vendor and to indemnify, hold harmless and defend UCF, the UCF Board of Trustees, UCF's officers, agents and employees from and against any claims, damages, or other harm related to such event of breach or intrusion or unauthorized access to cardholder data.

VENDOR Signature \_\_\_\_\_  
(Executive / VP level)  
Print Name \_\_\_\_\_  
Title \_\_\_\_\_  
E-Mail \_\_\_\_\_  
Date \_\_\_\_\_